

Pop Culture Creative Producer

Job Title: Pop Culture Creative Producer

Hours: 17.5 – 21h (2.5 – 3 days a week)

Salary: £ 35.000 pro rata

Counterpoints Arts is a leading national organisation working in the field of arts, migration and social change. For more info visit: www.counterpointsarts.org.uk

We are looking to hire a highly motivated individual to join our team in the piloting of a newly funded cross-sector Pop Culture and Social Justice initiative. We aim to develop a strategic space to leverage the reach and power of pop culture for social justice goals, specifically in relation to migrants and refugees in the UK.

Working collaboratively as part of a team, you will be responsible for forging a range of cross-sector conversations across the arts, media, entertainment, voluntary and philanthropy sectors with a view to enabling more partnership working. You will have demonstrable experience and knowledge of liaising across different aspects of the creative and culture industries; and be a confident networker who is able to bring diverse people and sectors together. You will have strong communication and interpersonal, diplomatic and influencing skills and be flexible in your approach to this work. You'll also have strong organisational, event planning and producing skills and be able to prioritise a varied workload whilst working well under pressure to meet deadlines.

Since this is a new role, you will be expected to respond with flexibility to the changing needs of the project and organisation.

Counterpoints Arts aims to attract and retain talented people from all backgrounds. We particularly encourage applications from black, Asian, ethnic minority, and disabled applicants as these groups are currently underrepresented in the cultural sector.

To express your interest in the role, please send a cover letter and your CV to chiedza@counterpointsarts.org.uk by 9th April 2018.

Responsibilities

- Building relationships and developing new cross-sector networks that will connect across the arts, media, entertainment, voluntary and philanthropy sectors with a view to enabling more partnership working;
- Designing and delivering a series of small and large 'learning exchange' events connecting key players from different sectors;
- Providing support and guidance to advisors who will, as part of this project, act as brokers and networkers between various creative and culture industries;
- Developing a pool of emerging talent from a range of practitioners from different cultural backgrounds who are working across art forms, creative practices and media;
- Engaging current and new funders interested in supporting this emerging area of work;
- Developing relationships with commissioning editors and producers responsible for supporting and disseminating mainstream content in addition to popular platforms;
- Working with the CA co-directors on identifying possibilities for co-commissioning a number of projects with potential for up-scaling and/or reaching big audiences;
- Leading on the development and implementation of the evaluation methodology for measuring the impact of this (emerging) work;
- Other reasonable duties, as required.

Skills and experience

Essential:

- Excellent networking, communication and influencing skills;
- Experience and knowledge of liaising across different aspects of the creative and culture industries;
- Excellent organisational, event planning and producing skills;
- Excellent interpersonal, oral and written communication skills;
- Good team working skills and the confidence to communicate with a team;
- Ability to prioritise tasks, work under pressure and manage your own workload;
- Flexibility and adaptability to changing workloads;
- Financial skills – ability to work with Excel and manage budgets;
- A commitment to the aims and overall mission of Counterpoints Arts.

Desirable:

- To have existing networks and relationships built across the creative and culture industries.